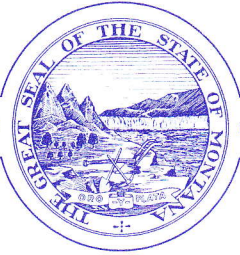


DEPARTMENT OF ADMINISTRATION  
ARCHITECTURE & ENGINEERING DIVISION



BRIAN SCHWEITZER, GOVERNOR

1520 EAST SIXTH AVENUE

STATE OF MONTANA

(406) 444-3104

PO BOX 200103  
HELENA, MONTANA 59620-0103

TO: **ALL ARCHITECTS/ENGINEERS OF RECORD**

FROM: Thomas B. O'Connell, Administrator  
Architecture & Engineering Division  
1520 East Sixth Avenue  
P O Box 200103  
Helena MT 59620-0103

A handwritten signature in dark ink, appearing to be "TBO", written over the typed name of the Administrator.

DATE: April 13, 2011

SUBJECT: Request for Qualifications; Selection of Architect & Engineer

Firms interested in being considered for an interview on the project listed below must submit **two (2) copies** of Form 115 to the A&E Division by close of business (5:00 p.m.) on **Thursday, May 5, 2011**. Qualifications received after the closing time will not be considered. Facsimiles or emails of qualifications will not be accepted.

Firms chosen for an interview will be given a preliminary project program and interview questions. They will be asked to present their credentials before a selection committee, which will select a list of three (3) qualified firms to be presented to the Director, Department of Administration, for an appointment in accordance with 18-2-112 MCA.

**Form 115 is available on the A&E Division web site:**  
**<http://architecture.mt.gov/default.mcp>**

If there are any questions regarding the selection process, please contact Contract Officer Russ Katherman at (406) 444-3332 or [rkatherman@mt.gov](mailto:rkatherman@mt.gov).

*The state of Montana makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the application and selection process or that may interfere with an applicant's ability to perform the essential duties of the job. In order for the state to make such accommodations, applicants must make known any needed accommodation to the individual project managers or agency contacts listed. Persons using TDD may call the Montana Relay Service at 1-800-253-4091.*

cc: Debbie Drews, MSU FPDC  
Eakle Barfield, MSU-Billings  
Kelly Williams, FWP



**Hapner & Langford Halls Improvements**  
**Montana State University – Bozeman**  
**A/E #2011-02-12 (delegated)\***  
**Project Budget: \$75,000**

Hapner and Langford Halls have been selected by MSU-Bozeman for interior building renovations. The scope of this project is part of a package of student enhancement aims to remodel/renovate public spaces. The consultant will fully develop the project scope to renovate and enhance public areas in both buildings including entrance vestibules, corridors, common rooms, and restrooms/bathrooms. It is intended for construction to take place during May to August, 2012 with a total project budget anticipated to be \$5,000,000. It is expected that the selected consultant will fully develop the project scope with input from Auxiliaries' staff and MSU students. The following is data pertinent to the project:

- Langford Hall – male residence hall consisting of 208 rooms, common rooms/lounges, public areas, bathrooms/restrooms, staff offices and service spaces.
  - Approx. 16,000 square feet of circulation spaces/corridors, and
  - Approx. 9,750 square feet of lounge/recreation facilities (may not all be included in this project), and
  - Approx. 3,000 square feet of bathroom/restroom facilities.
- Hapner Hall – female residence hall consisting of 168 rooms, common rooms/lounges, public areas, bathrooms/restrooms, staff offices and service spaces.
  - Approx. 14,000 square feet of circulation spaces/corridors, and
  - Approx. 6,600 square feet of lounge/recreation facilities (may not all be included in this project), and
  - Approx. 4,000 square feet of bathroom/restroom facilities.

For further information contact Debbie Drews, MSU Project Manager at (406) 994-5463 or [deborah.drews@montana.edu](mailto:deborah.drews@montana.edu)

**Remodel Student Union Building**  
**Montana State University – Billings**  
**A/E #2011-03-02**  
**Project Budget: \$1,200,000**

The Academic Support Center (ASC) was originally constructed on the Montana State University Billings campus in 1955. The one-story, 13,000 gsf facility has been utilized for several academic and auxiliary functions throughout the last 56 years. This single-phased project proposes to relocate the Academic Support Center into the current Student Union Building meeting areas, remodel classrooms, computer labs, offices, and other instructional areas within existing space available while balancing the growing needs of University students. The project has been identified as the optimal solution to meet the growing infrastructure needs as well as the needs identified through demand based analysis of operations. The analysis and support documentation are included in the Auxiliary Master Plan completed in 2010 by A&E Architects and is available for viewing at the offices of Facilities Services.

The design team selected for this project will be expected to work with administration and faculty to fulfill their needs, generate schematic plans, proceed into design development following University approval, prepare construction documents / specifications, facilitate bidding/negotiation, and provide construction administration. The basis of design and construction is anticipated to be approximately 11,000 sf of renovation and construction to accommodate the programmed needs as well as correct code/life safety deficiencies and needed electrical/mechanical repairs/upgrades throughout the facility. Bidding is desired to take place in early spring 2012 with construction commencing in May 2012. The anticipated construction duration is 5 months.

For further information contact Russ Katherman, Project Manager, at (406) 444-3332 ([rkatherman@mt.gov](mailto:rkatherman@mt.gov)) or Eakle Barfield, Director of Facilities Services for MSU-Billings at (406) 657-2309 ([ebarfield@msubillings.edu](mailto:ebarfield@msubillings.edu)).



**MILLTOWN STATE PARK, TRAILS & PARKING AREA DEVELOPMENT**  
**Department of Fish, Wildlife, & Parks**  
**A&E #2011-35-05 (delegated)\***  
**Preliminary Project Budget: \$800,000**

The project will consist of the design and development of parking areas, trail systems, pedestrian underpasses, and appurtenant facilities at the gateway and confluence areas of the Milltown site at/near Bonner, MT just east of Missoula.

The site is Montana's newest state park and this project will provide the initial developments for public use. A well-defined conceptual plan of the intended improvements at the gateway and confluence areas exists from the planning efforts that have occurred to-date and will be made available to firms chosen for an interview.

The trails system will consist of ADA-compliant, asphalt paved paths that meander through a recreational area along the west bank of the Blackfoot River, cross under a number of roads and railroad bridges and eventually connect with a recreational area at the confluence of the Blackfoot and Clark Fork Rivers. The consultant will be required to provide topographic (and possibly boundary) surveying services, design services (including landscape design), bidding assistance, construction administration, and project closeout services.

The consultant will be expected to compare and rate various options for the highway underpasses and work with FWP to select the best alternative. The underpasses may require concrete retaining walls, gabion walls, suspended infrastructure, boring beneath the roads, utility relocation, coordination with other government agencies, and / or other considerations. The respondent shall demonstrate their qualifications to assess and eventually design any of the possible alternatives.

Respondents shall submit fully-detailed information to provide the state with all information necessary to confirm qualifications and to demonstrate their team's level of experience in the required fields. Required information includes: qualifications of professional personnel to be assigned to the project; and related experience on similar projects.

**NOTE: Funding for this project is dependent upon House Bill #5 of the 62<sup>nd</sup> Legislative session being signed into law and provided it remains part of HB #5. No appointment will be made unless/until these two conditions are met.**

For more information contact Kelly Williams, FWP Project Manager, at (406) 841-4002 or [kelwilliams@mt.gov](mailto:kelwilliams@mt.gov).

**MILLTOWN STATE PARK, PEDESTRIAN BRIDGE DESIGN**  
**Department of Fish, Wildlife, & Parks**  
**A/E #2011-35-06 (delegated)\***  
**Preliminary Design Budget: \$200,000 (Design Only)**

This project will involve the design of a pedestrian bridge (approximately 700 feet long) across the Clark Fork River downstream from the location of the former Milltown Dam near Bonner, MT, just east of Missoula. The design consultant will be required to develop several optional, preliminary designs for the bridge, evaluate alternatives with consideration of site aesthetics, provide estimates and recommendations to Montana State Parks for the project, and develop final plans and specifications.

Related components of the bridge project shall include the evaluation of the necessary parking areas at each end of the bridge and pedestrian trail connections to the confluence area and to the west toward Missoula.

The consultant will be expected to compare various options for the bridge style and design and work with FWP to select the best alternative. The respondent shall demonstrate their qualifications to design any of the possible alternatives. The consultant will be responsible for all necessary hydraulic calculations and associated permitting.

Respondents shall submit fully detailed information to provide the state with all information necessary to confirm qualifications and to demonstrate their team's level of experience in the required fields. Required information includes: qualifications of professional personnel to be assigned to the project; and related experience on similar projects.

**NOTE: Funding for this project is dependent upon House Bill #5 of the 62<sup>nd</sup> Legislative session being signed into law and provided it remains part of HB #5. No appointment will be made unless/until these two conditions are met.**

For more information contact Kelly Williams, FWP Project Manager, at (406) 841-4002 or [kelwilliams@mt.gov](mailto:kelwilliams@mt.gov).

**\* "(delegated)" indicates all project administration and contracting functions will be transferred from the A&E Division to the respective agency upon consultant appointment.**

[End of RFQ Solicitation]